



SMARTEN SCHOOL

Dated: 16.03.2024

NOTICE

1. An open meeting for all the parents is called upon to discuss and decide for the coming Academic Session on the following issues on 23 March 2024 at 10AM in the premises of school:-

- (a) Confirmation of minutes of last meeting.
- (b) Discussion on result and performance.
- (c) Quality of Education being imparted to the students.
- (d) Overall development of the students.
- (f) Language in the School.
- (g) Interactive Classrooms, Computer Lab and Air Conditioning.
- (h) Fee and other charges.
- (j) Availability of books and notebooks.
- (k) Annual Function / Play ons should be held or otherwise.
- (l) Selection of PTA Rep.
- (m) School Timings.
- (n) Infrastructure resources/teaching aids, magazine, news papers, journals, sports and workshop material.
- (o) Extra Curricular Activity.
- (p) Sports Activity.
- (q) Any other point may be discussed with the permission of chairperson.

2. The parent meeting is to be conducted for one and all parents. You are requested to kindly attend and share your opinion. The decision would be made on the basis of what the majority of the parents decide and mutually accepted on the issues listed above.

Distribution :-

All Parents
DE Nominee
School Manager
Notice Board of School

(Mrs. Sarika Kumari)
Head of School and
Chairperson PTA
Principal
Smarten School
D-Block, Bengali Colony
Najafgarh, New Delhi-110072

D-Block, Bengali Colony, Najafgarh, New Delhi -110072

ECM: Every Child Matters

NCLB: No Child Left Behind



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MINUTES OF THE PTA MEETING HELD ON 23rd MARCH 2024

1. Opening Remarks:

The meeting commenced at 10:00 AM in the school premises, presided over by **Mrs. Sarika Kumari, Head of School & Chairperson, PTA**. She welcomed all attendees and expressed gratitude for their participation.

2. Confirmation of Minutes of the Last Meeting:

The minutes of the previous meeting were reviewed and approved unanimously.

3. Discussion on Student Results and Performance:

The academic performance of students was discussed. Teachers provided an overview of student progress, and parents were encouraged to actively support learning at home.

4. Quality of Education:

Parents shared their feedback regarding teaching methodologies. It was suggested that more interactive sessions be included to enhance student engagement.

5. Overall Development of Students:

The importance of holistic development was emphasized. The school assured parents of efforts to balance academics with extracurricular activities.

6. Language Policy:

A discussion was held regarding the medium of instruction. Parents appreciated the efforts of teachers for strengthening the English language.

7. Interactive Classrooms, Computer Lab, and Air Conditioning:

Parents appreciated and thanked the Management team for providing technological advancements in classrooms and continuous improvements in digital learning tools and infrastructure.

8. Fee and Other Charges:

The issue of school fees and additional charges was discussed. Keeping in mind money inflation, it was decided that the fee can be increased up to 5%, and the same will be communicated transparently to the parents.

9. Availability of Books and Notebooks:

Parents requested timely availability of books and notebooks. The school management assured that necessary steps would be taken to streamline the distribution process.

10. Annual Function / Play:

It was agreed by the majority that an annual function/play should be conducted to encourage student participation in cultural activities.



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11. Selection of PTA Representative:

A new PTA representative was elected through consensus. **Mr. Brajendra Durai** was selected to serve as the parent representative.

12. School Timings:

Parents discussed the feasibility of adjusting school timings. After deliberation, it was decided that the existing schedule remains unchanged for the time being.

13. Infrastructure Resources & Teaching Aids:

The school administration assured parents of continued investment in infrastructure, teaching aids, newspapers, journals, and sports equipment.

14. Extracurricular and Sports Activities:

Parents expressed the need for more extracurricular and sports activities. The school agreed to increase focus on these aspects for students' overall well-being.

15. Any Other Points:

Additional concerns raised by parents were addressed, including discipline policies and security measures. The school assured timely resolutions to all issues.

16. Conclusion & Vote of Thanks:

The Chairperson thanked all parents for their active participation. The meeting concluded at 12:30 PM with mutual agreement on the discussed points.

Mrs. Sarika Kumari, Head of School and Chairperson PTA

Sh. Surajbhan, Vice Chairman PTA

Ms. Niharika Mehta, Hony. Secretary PTA

Mr. Deepak Mishra, Joint Secretary PTA

Ms. Sweety Bagga, Hony. Treasurer PTA

Mr. Brajendra Daurai (Elected PTA Representative)

Mr. Naresh Phogat (Elected PTA Representative)

The block contains seven horizontal lines, each with a handwritten signature. The signatures correspond to the names listed on the left: Mrs. Sarika Kumari, Sh. Surajbhan, Ms. Niharika Mehta, Mr. Deepak Mishra, Ms. Sweety Bagga, Mr. Brajendra Daurai, and Mr. Naresh Phogat.